



Franklin Southampton County Fair  
25374 New Market Rd. Courtland, VA. 23827  
www.franklinsouthamptoncountyfair.org  
franklin.soco.fairvendors@gmail.com

## Franklin/Southampton County Fair Commercial Vendor Exhibits Contact 2020

### General Information:

1. These booths are for manufacturers, businesses, retailers, and individuals who market a product and/or service. An opportunity for public exposure and awareness is made possible through these rented spaces.
2. One space per company, all spaces are first come, first serve.
3. A picture of booth should be included with registration.
4. **Booths rent for \$200.00 per 10'x10' exhibit space or \$375.00 for a 20' wide by 10' deep space.** Exhibit spaces are separated by curtains.
5. Early registrations before June 1, 2020 will receive 10% off the registration fee.
6. Registrations received after July 1, 2020 will be charged a \$25 late fee.
7. Payment can be made with cash, check, or money order. No credit/debit payments can be accepted.
8. Refund requests may be made in writing before July 1, 2020. No refunds will be granted after July 1, 2020.
9. 8 one-day passes will be provided per booth registration. Additional tickets or 4 day passes can be purchased.
10. Each booth will be provided one vehicle pass allowing one vehicle to park at the fairgrounds in the designated parking lot. No vendors will be able to park inside the fairgrounds.
11. One table and two chairs will be provided.
12. Exhibition Building Hours are Wednesday, August 5 – Friday, August 7, 4:00pm-10:00pm and Saturday, August 8, 10:00am-10:00pm. The building will open promptly at 4pm on weekdays and 10am on Saturday. The building will be secured promptly at 10pm each night. Vendors are expected to have a representative at their booth during the hours the building is open.
13. The Franklin Southampton County Fair will exercise all reasonable diligence in protecting the property of exhibitors, but will not be responsible for property lost due to theft, fire, robbery, accident or any other destructive cause, or for any injury that may arise to the public in the leased area or to Exhibitors and/or their employees while on the Fairgrounds.

### Set-up Time:

- Tuesday, August 4<sup>th</sup>, 12:00 pm-6:00 pm and Wednesday, August 5<sup>th</sup>, 8:00 am-2:00 pm
- Any merchandise/products that need to be brought in after these dates must be brought in from the parking lot.

### Dismantle Time:

- Saturday after exhibition building closes at 10:00 pm -11:30 pm and Sunday 10am-12pm. Vehicles are only allowed on fair property after fair gates have closed. Driving into fairgrounds to load out on Saturday evening is not guaranteed.

### Fair Hours:

- Wednesday-Friday 4:00pm-11:00pm
- Saturday 10:00am-11:00pm
- Gates close at 11:00pm

### Indoor Booths:

Reserve \_\_\_\_\_ booth(s) inside the exhibition building for our Commercial exhibit at the cost of \$200.00 per exhibit space (10'x10') or two spaces (10' x 20') for \$375.00. Space is limited.

\*Early registration \$180.00 (10'x10') or \$337.00 (10'x20') before June 1, 2020.

### Outdoor Booths

Reserve \_\_\_\_\_ square feet of exhibit space for an outdoor exhibit at the cost of \$.25 per square foot. Minimum cost \$150.00.

\*10% off registered before June 1, 2020.

Electricity: Yes No      Picture of booth included: Yes No \_\_\_\_\_.

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email: \_\_\_\_\_

By signing the contract I understand and will abide by all rules, times and procedures as stated in the above contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Questions:

franklin.soco.fairvendors@gmail.com  
757.653.6404

### Registration mailing address:

Franklin Southampton County Fair  
Attn: Becca Hart  
PO Box 640  
Courtland, VA 23837

Date received \_\_\_\_\_ Received by: \_\_\_\_\_ Payment Received: \_\_\_\_\_